

**KINNELON PUBLIC LIBRARY
BOARD OF TRUSTEES**

Date: February 19, 2014

Time Meeting Called to Order: 7:30 p.m.

Presiding Officer: Anne Vosatka

Sunshine Law Statement:

There was sufficient notice of this meeting in compliance with the New Jersey Open Public Meetings Act.

Members Present: S. Pharo, L. Farmer, A. Florio, B. Morrisroe, M. Odian, C. Sventy, A. Vosatka, C. Whittemore

Members Absent: D. DiGiuseppe, G. Sisco

Minutes: Approval of January 22, 2014 Minutes

Motion to Approve Minutes Made By: A. Florio

Seconded By: C. Whittemore

Approved unanimously.

Financial Report and Financial Snapshot: Both documents were reviewed and accepted as reported without question.

Bills for Approval:

Moved By: A. Florio

Seconded By: B. Morrisroe

CLL/Friends Report:

L. Farmer (Liaison) reported that a Fall fundraiser is planned. Membership is up by 5%. Four new program offerings are planned for the following year.

Boro Liaison Report:

C. Sventy informed the Board of general Kinnelon happenings. Board members emphasized interest in providing the Boro with any service possible and consistent with its resources.

Establishment of Library Foundation:

S. Pharo and M. Odian reported that final review of By-Laws and Form 1023 are in progress. The Foundation owns three domain names.

Performance Indices

S. Pharo and M. Odian reported that they have begun development of Performance Indices as means to measuring library performance. An example of such an index was provided with regards to the ratio of local library card holders to population. Kinnelon's ratio is equal to the average within the Morris County libraries.

Communications/Marketing/Promotion

A. Florio and C. Whittemore have prepared a program for increasing awareness and value of the library. A document outlining the program can be found on Dropbox.

Correspondance

Librarian L. Solomon has submitted her resignation letter effective March 1, 2014. An exit interview will be scheduled.

Personnel Manual

B. Morrisroe and S. Pharo discussed a draft Personnel Manual which requires Board approval. It was agreed that each member would provide their comments to Bernadette and Sam by March 5th. The finalized draft will be sent to the Board for approval by March 12.

Zinio

The on-line magazine service, Zinio, is now available to our library patrons. S. Pharo provided the Board with a demonstration of Zinio capabilities.

Public Comments: None

A. Florio moved and C. Whittemore seconded that the meeting move to closed session at 9:12 pm. Unanimously approved.

The meeting was reconvened at 9:40 pm.

L. Farmer moved to adjourn, A. Florio seconded and the meeting as closed at 9:41 pm.

Respectfully submitted,

M. Odian