

**KINNELON PUBLIC LIBRARY
BOARD OF TRUSTEES**

Date: August 19, 2014

Time Meeting Called to Order: 6:54 p.m.

Presiding Officer: Anne Vosatka

Sunshine Law Statement:

There was sufficient notice of this meeting in compliance with the New Jersey Open Public Meetings Act.

Members Present: L. Farmer, M. Odian, G. Sisco, C. Sventy, A. Vosatka, C. Whittemore

Public comment re Agenda: none

Minutes: Approval of June 18, 2014 Minutes

Motion to Approve Minutes Made By: C. Whittemore

Seconded By: L. Farmer

Approved unanimously.

There is a discrepancy between the current written personnel policy and actual practice regarding compensation for part-time staff for every holiday, regardless if they worked them or not. This was not the intent of the Board when the Personnel Policy Manual was approved on March 19, 2014. It was moved by M. Odian, seconded by L. Farmer, and approved unanimously that the policy change shall remain effective until January 1, 2015, at which time part-time staff will no longer be compensated for holidays. It is also the expectation of the Board that a contract will be in place by that date which will cover this issue.

Regarding vacation allotment, the previous Director used an incorrect calculation regarding calculation when awarding vacation time. For the sake of consistency, the Board unanimously agreed that the present Personnel Manual shall be enforced in calculating vacation time. This motion was made by M. Odian, seconded by C. Whittemore.

A quote for IT services for the digital marquee was approved unanimously (motion made by L. Farmer and seconded by C. Whittemore).

At 7:12 pm a motion to adjourn was made by G. Sisco, seconded by L. Farmer and approved unanimously.

Respectfully submitted.

M. Odian, Secretary