

Minutes of the Kinnelon Public Library Board of Trustees Meeting  
December 21, 2016  
Recording: J Horton

**Sunshine Law Compliance:**

This regularly scheduled meeting of the Kinnelon Public Library Board of Trustees is being held in conformity with the Open Public Meetings Act. Proper public notice of the Meeting was published in the Suburban Trends and Star Ledger on December 14 and posted on the Library's website.

The December meeting of the Board of Trustees was called to order by President A. Vosatka at 7:32 PM. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law and read the above statement aloud.

**Attendees:** A Vosatka, S Pharo, J Hecht, L Farmer, M Odian, P Giordano, J Horton, D DiGiuseppe, C Sventy, Attorney Douglas Zucker joined the meeting at 7:50 PM.

**Approval of the November 2016 Minutes:** Motion by P Giordano; seconded by L Farmer; unanimously approved.

**Public Comments Regarding Agenda Items:** None

**Statistical Report, Financial Report, Financial Snapshot and Bills for Approval:** Nothing to report. The motion to approve the Bills List was made by J Horton; seconded by P Giordano and unanimously approved.

**Informational Discussions Including Sub Committee Updates:**

**Friends:** L Farmer reported that as of November 30, year-to-date receipts from the Friends membership drive are \$30,398.50.

**CLL:** Nothing to report.

**Borough Liaison:** C Sventy reported that A Barish resigned from the Council effective immediately. The Republican Committee has 15 days to submit names of potential candidates to the Council.

C Sventy will be taking the lead on completing the service directory with the goal of getting the printing and distribution back on a timely schedule.

**Kinnelon Library Legacy Foundation:** M Odian reported that the Board recently met and thanked S Pharo for his past service and also completed paperwork to remove him as signatory.

**Personnel SubC:** L Farmer reported that discussion re: personnel negotiations with the union and the search for a new director will take place during closed session immediately following this meeting.

Further, J Hecht will be acting as interim director effective January 1, 2017 until such time as a new director is hired. His hours will vary as needed to meet the responsibilities of the position.

**Finance SubC:** J Horton reported that the 2017 budget has been finalized and is being presented for a vote at this meeting.

**Brainstorming:** Tabled

**Director Search Update:** M Odian reported that resumes have been received and the goal is to make a decision by the January Board meeting. It is hoped that the new director will be in place by the end of the first quarter.

**Director and Staff Reports:**

**Director Report:** S Pharo presented the budget for a vote and mentioned the key focus on Library programs which has been aided by tracking program income vs. expense separately.

S Pharo also mentioned that the initial Union negotiations meeting went smoothly with the next meeting scheduled for January.

The Library purchased a Sphero Kit, which is a wireless robotics program, with five other libraries. The Kit will travel among the participating libraries.

S Pharo attended a Women of Smoke Rise event to give an overview of Library services and to assure the group that his successor will be well qualified. His presentation was well received.

S Pharo thanked the Board and A Vosatka, in particular, for great mentoring and interest in the Library. He is very appreciative of his time as Director.

M Odian commented that he recently attended four programs which he felt were all “quality programs” and very well attended. This reflects well on the direction the Library is taking. S Pharo mentioned that K Christian has done a great job in selecting programs that reach our target demographics and the Library has successfully reinvested Program income into further Program improvements.

**Action Items:** The 2017 Library budget was presented for a vote and A Vosatka asked for comments. M Odian mentioned that the budget is more simplified and easier to understand than in prior years. In 2016 the Library ended with a surplus to the credit of the prior and current Boards who worked extensively to reverse the deficit position of prior years. A Vosatka gave particular credit to the prior Fin SubC who were instrumental in bringing the Library into the black.

The motion to approve the 2017 Budget was made by L Farmer, seconded by P Giordano and unanimously approved.

A Vosatka made a motion to formally thank S Pharo for his 3.5 years of dedicated service to the Library and community. J Horton made a motion to approve; L Farmer seconded; unanimously approved.

**New Business:** None

**Public Comments:** None

The motion to adjourn the public meeting and move to closed session to discuss union contract negotiations was made at 7:59 PM by P Giordano and seconded by L Farmer.

The motion to move out of closed session and reopen the public meeting was made at 8:42 PM by L Farmer and seconded by P Giordano.

The motion to adjourn the public meeting was made at 8:42 PM by P Giordano and seconded by L Farmer

Respectfully Submitted,

Joyce Horton