Minutes of the Kinnelon Public Library Board of Trustees Meeting
February 15, 2017
Recording: J Horton

Sunshine Law Compliance:
This regularly scheduled meeting of the Kinnelon Public Library Board of Trustees is
being held in conformity with the Open Public Meetings Act. Proper public notice of the
Meeting was published in the Suburban Trends and Star Ledger on February 8th and
posted on the Library’s website.

The February meeting of the Board of Trustees was called to order by President A Vosatka at 7:33 PM.
The President deemed the meeting to be in compliance with the New Jersey Sunshine Law and read the
above statement aloud.

Attendees: A Vosatka, K Fraone, M Odian, L Farmer, P Giordano, J Horton, R Leavesley, C Sventy

Absent: D DiGiuseppe, Mayor Collins

Public Comments Regarding Agenda Items: none

M Odian noted that the Trustee portion of the Library website needs to be updated as it lists old 2016
dates.

Action Item: K Fraone confirmed that she will update the website.

A Vosatka welcomed K Fraone as the new Director of the Kinnelon Public Library. Everyone in attendance
wished her well in her new position.

Annual Report from Friends of the Kinnelon Public Library and Center for Lifelong Learning: R Leavesley
provided the Board of Trustees with comprehensive written Trustee Reports for each organization.
Highlights of the presentation are as follows:

- Friends/CLL have generated $1,035,250 in Library funding from 1995-2016
- 2016 combined funding contribution was $71,000: $55,000 from Friends and $16,000 from CLL
- Both organizations are self-funding and self-sufficient
- Friends 2016 membership contributions set another record at $43,514, a $1,684 increase vs. 2015 which reflects eleven consecutive years of increases.
- Key issues addressed for Friends in 2016 include the reorganized book sale, reorganized service
directory and tour programs.
- CLL participants include a record 759 students in 2016 and 12,891 participants since its inception in 1993, with Kinnelon and non-Kinnelon registrations virtually even and 30 communities represented.

At the conclusion of the presentation, the President of the Board of Trustees thanked Ron Leavesley,
Friends and CLL for the ongoing support and goodwill they provide to the Library, the Kinnelon community
and surrounding towns. The Board specifically thanked Ron for his commitment to the Library and expressed appreciation for all the time and energy the volunteers put into making the organizations so successful.

Approval of the January 11 and 12, 2017 Special Meeting Minutes and the January 18, 2017 Reorganization and Regular Monthly Meeting Minutes: Motion by L Farmer; second by P Giordano, unanimously approved.

Statistical Report, Financial Report, Financial Snapshot and Bills for Approval: M Odian noted that the Library’s 2016 financial performance tracked close to budget. This is indicative of a successful budgeting process and maintaining a tight rein on expenditures. The motion to approve the January bills was made by L Farmer and seconded by M Odian.

Informational Discussions Including Sub Committee Updates:

   CLL and Friends: L Farmer commented that there is nothing additional to report as R Leavesley addressed all pertinent topics.

   Borough Liaison: C Sventy welcomed K Fraone to the Library and reported that she will be introduced to the rest of the Borough Council members at the March 9 meeting.

   Kinnelon Library Legacy Foundation: M Odian noted that the intention is to appoint K Fraone to the KLLF Board of Directors and add her as signatory in the near term.

   Personnel SubC: L Farmer welcomed K Fraone as Director and wished her well in her new position.

   Finance SubC: J Horton reported that the Library ended 2016 with a $25,000 surplus and will be receiving the remaining $18K of the 2016 Borough appropriation in Q1 2017. It was also reported that the Library received a clean opinion on the 2015 audit.

   Director and Staff Reports: With the February 9th closing of the Library due to snow, a discussion ensued re: improving communications between the Borough and Library in announcing future closings via the website, marquee and social media.

   L Farmer mentioned that parking lot snow removal, particularly in corner spaces, is not adequate. C Sventy will bring this matter to the DPW’s attention at the February 16th meeting.

   Action Items: none

   New Business: none

   Public Comments: none

The motion to adjourn the public meeting and move to closed session to discuss union business was made at 8:21 PM by L Farmer and seconded by P Giordano.
The motion to move out of closed session and reopen the public meeting was made at 8:47 PM by L Farmer and seconded by P Giordano.

The motion to adjourn the public meeting was made at 8:48 PM by P Giordano and seconded by L Farmer.

Respectfully Submitted,

[Signature]

Joyce Horton