

Minutes of the Kinnelon Public Library Board of Trustees Meeting
May 20, 2015
Recording: Pat Giordano

The meeting was called to order at 7:30 PM by Anne Vosatka and deemed to be in compliance with the New Jersey Open Public Meeting Act. A quorum of Trustee members was present.

Attendees: Linda Farmer, Sam Pharo, Pat Giordano, Glenn Sisco, Anne Vosatka, Christine Whittemore, Carol Sventy, Mike Odian, Douglas Zucker, Esq.

Absent: Diane DiGiuseppe.

Minutes: The motion was made by G. Sisco and seconded by L. Farmer to approve the minutes of the April 15, 2015 meeting. The vote was unanimous.

Public comments regarding agenda items: There were no public comments on the agenda.

Eagle Scout Project Presentation: Michael Prapopulos presented his proposal to build and install a covered, locked bulletin board adjacent to the playground. The intent of the space is to promote the library children's programs. The Board of Trustees unanimously supports this project.

Statistical Report: C. Whittemore noted an increase in some areas of circulation. Regarding Reference Statistics; do we need a better way to track questions as the numbers for all departments except Children's appear inaccurate. Zinio lending numbers also need to be updated as the report incorrectly shows all zero.

Financial Report and Financial Snapshot: no questions

Approval of Bills: The motion for Payment of the April bills was made by L. Farmer and seconded by G. Sisco and approved by unanimous vote.

CLL and Friends of the Kinnelon Library: Friends: L. Farmer reported that a line item for Community Project funding is being considered for the Friends' budget. Membership is down by approximately 700. KFest is now scheduled for September 26, 2015. The Shredding Event raised \$1303.00, Blue Grass Concert raised \$486.00 and the Duke Estates trip is sold out. The Service Directory is being finalized and was fully funded by the advertising.

CLL: this semester is closed and they are planning Fall 2015

C. Sventy reported that at a meeting regarding the book sale it was decided to increase Library Staff Sale days to Mon, Tues, and Wed of the sale week, compared to Mon, and Tues last year.

Borough Liaison: P. Giordano asked about a recent newspaper article that stated that "library funding" had been left out of the borough budget. After reviewing the article on-line it appears to have been corrected.

Library Legacy Foundation: no report

Personnel SubC : had nothing to report

Finance SubC : had nothing to report

Technologist: the Director reported that the new Technologist submitted a written report for this meeting, but will attend the June meeting to demonstrate the technological advances and plans for the library. Board members are asked to submit any questions ahead of time to aid in planning. There were no questions on the May report.

MakerSpace Overview: S. Pharo reported that the first informational meeting was attended by approx. 12 people and the group is currently brainstorming ideas for equipment and projects. S. Pharo toured 3 libraries that currently have MakerSpace programs. Each library had a different approach to public access of the physical space and the equipment needed. He will submit a proposal to KLLF for funding of the equipment and supplies necessary to begin the program.

Program Specialist: S. Pharo had 4 candidates reply to the posting and will conduct second interviews with 2 of those candidates.

Summer Reading: a Kinnelon High School student has been hired as a summer intern to assist with the program which begins June 22. It was suggested that we contact the mayor and/or the Superintendent of Kinnelon Public Schools at the end of the program to recognize the intern's contribution. The New Jersey State theme is Heroes. S. Pharo and G. Gallet will oversee the Teen Program, M. O'Gorman the Adult Program, and G. Adair the Children's Program.

Directors Report: no comments.

Staff Reports: L. Farmer commended the Children's Department on the success of the Earth Day program and expressed her appreciation of the Forbes Magazine (May 2015) article that was included in the report submitted by the Children's Department. C. Whitmore opened a discussion on determining library success as suggested in the article. A survey that includes Net Promotor Score was discussed and several means of conducting the survey was discussed. Survey Monkey was the most popular option for an annual survey of patrons. A survey that could be expanded to the Borough, schools, and other outlets to include non-patrons responses was also suggested. S. Pharo will investigate options.

MAIN: S. Pharo reported that Philip Berg has been selected as Executive Director. MAIN is reviewing their membership and there is a potential problem with the Butler library. The discussion of jointure with the Kinnelon Library has been broached. The Kinnelon Board will address the issue when, if ever, it is presented. Some Board members recall this discussion has come up and been rejected in the past.

Action items: A motion was made by C. Whitmore and seconded by L. Farmer to adopt the Resolution to allow Trustees to attend meetings remotely with permission of the President of the Board. The Resolution was unanimously approved.

New Business: none

Public Comments: none

Closed Session: At 8:32 PM a motion was made by L. Farmer to adjourn to closed session for the purpose of discussing the Union Local 108 Grievance presented at the April meeting and Seconded by C. Whitmore.

Reconvene: at 9:00PM L. Farmer motioned to reconvene and was seconded by G. Sisco. C. Whitmore motioned to approve The Agreement to Resolve the Grievance. Second; L. Farmer. The Agreement to Resolve the Grievance was unanimously approved.

Adjourn: G. Sisco motioned to adjourn at 9:03PM and was seconded by L. Farmer.

