

KINNELON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 15, 2020

PLEASE NOTE: DUE TO GOVERNOR MURPHY'S EMERGENCY CLOSURE OF PUBLIC SPACES (INCLUDING LIBRARIES) AND LIMITATIONS ON MEETING SIZES THIS REGULARLY SCHEDULED MEETING OF THE KINNELON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES WAS HELD ONLINE.

The meeting of the Board of Trustees was called to order by President A Vosatka at 7:30 PM. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law. It was advertised on the KPL Facebook Page, the KPL website and the Kinnelon Board of Education community e-mail list.

Attending: : K. Fraone, J. Horton, D. DiGiuseppe, P. Giordano, M. Odian, V. Russo, A Vosatka,

Absent: J. Freda, W. Saks

The Board appreciated the efforts of Superintendent DiGiuseppe in facilitating the meeting by use of ZOOM software.

MINUTES: The Minutes of the meeting of February 19, 2019 were approved unanimously upon a motion by J. Horton and second by M. Odian.

PUBLIC COMMENTS RE AGENDA: None

APPROVAL OF BILLS FOR APPROVAL: The bills were approved unanimously upon a motion by J. Horton and seconded by P. Giordano. A. Vosatka will coordinate the signing of the checks since the library facility is closed due to the Covid-19 emergency.

FRIENDS/CLL: CLL classes has been cancelled for both the Spring 2020 and Fall 2020 semesters. Most fund-raising activities have been cancelled while a decision regarding the FRIENDS Book Sale will be made in the near future.

BOROUGH LIASION: The Municipal Building is closed but employees remain on their jobs.

LEGACY FOUNDATION: Papers required to complete the Legacy Foundation tax forms are presently in the Library offices. M. Odian will arrange with K. Fraone to obtain same for filling requirements.

PERSONNEL: P. Giordano reported that Director's evaluation has been completed. K. Fraone reported that union-management contract negotiations will take place once the Covid-19 emergency requirements have been lifted.

FINANCE: J. Horton reviewed the report and explained that expenses and income are both aligned with the budget. Transfer of certain funds due for transfer to a Vanguard account will take place once the Covid-19 emergency requirements have been lifted.

DIRECTOR'S REPORT: Director Fraone noted that the KPL was first amongst the MAIN libraries to close in response to the Covid-19 emergency. The Director has maintained contact with other Directors. Employees are coming into the facility to feed the animals in the Children's Section. It is not clear when or how the library will reopen. We have agreed to leave the third Wednesday of both July and August available for Board meetings if necessary to discuss the reopening process.

ACTION ITEMS: None

OTHER

Director Fraone reminded us to complete the Financial Disclosure Forms.

Director Fraone noted that the possibility of utilizing "ZOOM" for programs during the initial startup after Covid-19 restrictions are lifted.

OLD BUSINESS: None

PUBLIC COMMENTS: None

A motion to adjourn was made by J. Horton, seconded by P. Giordano and approved unanimously.

Respectfully submitted,

Mesrob Odian