

Minutes of the Kinnelon Public Library Board of Trustees, August 18, 2021 Meeting

Kinnelon Public Library
132 Kinnelon Rd
Kinnelon, NJ 07405

Recording: William Saks

PLEASE NOTE: This regularly scheduled meeting of the Kinnelon Public Library Board of Trustees (KPL) is being held virtually to minimize the risk of COVID-19 spread.

The meeting of the Board of Trustees was called to order by President A. Vosatka at 7:37 p.m. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law.

Roll Call: Attendees: K. Fraone, W. Saks, V. Russo, J. Horton, P. Giordano, S. Ott, A. Vosatka,

Absent: Mayor J. Freda, D. DiGiuseppe

Approval of the Minutes: Motion by J. Horton; second by P. Giordano with unanimous approval.

Public Comments Regarding Agenda Items: None

Statistical Report, Financial Report, Financial Snapshot and Bills for Approval: Reports were filed as presented.

Approval of the August Bills: Motion by P. Giordano; second by J. Horton. Unanimous approval.

Informational Discussions Including Sub Committee Updates.

CLL and Friends Report: The president announced his plans to retire from CLL and Friends boards on December 31, 2021. As a result of the president's planned retirement, there will be organizational changes to Friends and CLL. The vice president of Friends will assume the role of Friends president and the library director will take on the leadership role for CLL. The library's program specialist will be key in the planning, design and implementation of CLL courses and scheduling of classes with the director's approval and input.

Future planned fundraising activities include a shredding event. The membership mailing is scheduled to occur in October.

Committee meetings have begun for producing the Kinnelon Service Directory for 2022. The previously printed and distributed hard copy directory is in the process of being updated. The directory will be available virtually on the library and borough web sites when completed. There will be limited hard copies available in the library and at borough hall.

Book Sale volunteers have cleaned, sorted, shelved and priced books and media in anticipation of a successful event. The sale for Friends of the library was held on August 17th. Town workers are attending the sale this evening, August 18th. Dealers and librarians are invited to attend the sale on August 19th. The general sale is scheduled from August 20th through August 23rd.

Borough Liaison: Roxbury Engineering is moving forward with Phase 2 for the borough and library HVAC system project. There is a \$14,000 cost for this phase that will be split evenly by the borough and the library.

Kinnelon Library Legacy Foundation: A recent meeting was held by committee members. The director submitted and shared a proposal to the Foundation for consideration in funding of the installation of automatic door openers in the amount of \$13,125 for the main outer doors for the adult and children's departments. The committee thoroughly reviewed and discussed the proposal. It was unanimously agreed to fund this request.

The president reviewed specifics concerning a recent donation to the Legacy Foundation of personal possessions of President John and First Lady Jacqueline Kennedy that were part of their collection housed in the White House during John Kennedy's presidency.

Personnel SubC: The January 1, 2020 – December 31, 2023 union contract has been signed.

Finance SubC: The July year to date budget report was presented. There is a deficit attributed to the second quarter borough appropriation not being received to date. However, this is anticipated and there is no risk expected for 2021 since revenues and expenditures are tracking as expected.

Capital Improvement SubC: The new flooring and carpeting has been installed. Pricing for new tables and chairs for the meeting rooms is being investigated.

There is a new water bottle filling station that will be installed on the first floor of the library.

The director met with the borough foreman and the mason who has been contracted to complete cement work. This is to be done on the side and back of the library building. In addition, grading will also have to be completed in the back of the library.

A roof leak remains over the second floor hallway.

Director Report and Staff Reports: On going meetings are occurring with the CLL president, vice president, CLL class coordinator, director and program specialist regarding the future of CLL and its' program changes.

Both virtual and in-person programs were reviewed, including Paint Night, Story Time, and a Seeing Eye Dog program. Also, there was an outdoor concert to celebrate the conclusion of the summer reading program that was held on the green in front of borough hall. All of these programs were well attended.

All children's programs have been held outside to minimize the risk of COVID. In-person programs will continue outdoors through the fall weather permitting.

Report filed as presented.

Action Items: None

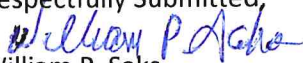
New Business: None

Old Business: The director provided an update regarding the pandemic plan, which includes a current masking recommendation regardless of vaccination status.

Public Comments: Geri Wilson suggested providing a food truck at shredding events as a fund raising activity for consideration.

The motion to adjourn was made at 8:10 p.m. by P. Giordano; second by J. Horton

Respectfully Submitted,


William P. Saks