

Minutes of the Kinnelon Public Library Board of Trustees, November 16, 2022 Meeting

Kinnelon Public Library
132 Kinnelon Rd
Kinnelon, NJ 07405

Recording: William Saks

PLEASE NOTE: This regularly scheduled meeting of the Kinnelon Public Library Board of Trustees (KPL) is being held virtually to minimize the risk of COVID-19 spread.

The meeting of the Board of Trustees was called to order by President Anne Vosatka at 7:32 p.m. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law.

Roll Call: Attendees: K. Fraone, W. Saks, V. Russo, P. Giordano, J. Horton, Cara Van Zile, David Mango, A. Vosatka

Absent: Mayor J. Freda

Approval of the Minutes: Motion by P. Giordano; second by J. Horton; with unanimous approval.

Public Comments Regarding Agenda Items: None

Statistical Report, Financial Report, Financial Snapshot and Bills for Approval: Reports were filed as presented.

Approval of the November Bills: Motion by J. Horton; second by P. Giordano; with unanimous approval.

Informational Discussions Including Sub Committee Updates.

Friends Report: The shredding fundraiser was held on Saturday, October 29th from 9:00 a.m. – 12:00 noon. It was a successful event. Many thanks to the team of adult and student volunteers who assisted with this activity. The Chief of Police developed a new design for cars to line up in four rows rather than a single row to pay for and deliver materials to be shredded. This resulted in a more efficient flow of cars than in past shredding events.

The membership letters have been mailed to all Kinnelon households and to those students who have participated in CLL classes in 2019 prior to the pandemic. Thank you to the team of volunteers who collated the membership letters.

Prospective advertisers and boosters have been contacted to give them the opportunity to be included in the 2023 Service Directory. Additional booster applications are available at the library circulation desk and at the borough hall's clerk and tax office desks. The Service Directory will be available virtually as was true in 2022.

Borough Liaison: The annual Christmas drive-by event is scheduled for Friday, December 2nd from 6:00 to 9:00 p.m. behind borough hall.

Kinnelon Library Legacy Foundation: The Foundation members are waiting for a bid from Auctions at Showplace, located in New York City, and considering a bid submitted from Stinson Company located in Portland, Maine, for the sale of the Kennedy Whitehouse artifacts. In addition, other auction houses are in the

process of being contacted in order to provide additional bids for these items. The Foundation's next regularly scheduled meeting is in December.

Personnel SubC: A meeting was held on October 27th to discuss and review the 9 applications and resumes received for the Youth Services position. The director will be holding interviews for this position in the coming weeks.

Finance SubC: Cara Van Zile was welcomed as a new member of the Finance Committee. The committee members will be working with the director on planning the 2023 budget, as well as, reviewing the 2022 year to date budget.

There is a positive return to reserves and it is anticipated the year will end in a favorable position.

Director Report and Staff Reports: Highlights of the report included the following programs and activities:

"Food for Fines" is being accepted by the library from November 9-21st. Donated non-perishable items will be given to the Kinnelon Food Pantry.

The replaced timeworn meeting room tables and chairs are listed for auction on Governmentdeals.com until November 28th.

Kinnelon High School Colts for Kids Group held a Halloween program at the library. Consideration is being given to partner with this group to present a Christmas program.

The CLL classes have gone well. The present semester ends Monday, November 21st. A meeting is planned to initiate planning for the spring semester.

Action Items: Bank signatories. A motion was made by P. Giordano; seconded by J. Horton to approve Resolution 2022-4 as presented below. Unanimous approval.

RESOLUTION 2022-4

AUTHORIZING A CHANGE IN SIGNING AUTHORITY ON BANK SIGNATURE CARDS

WHEREAS, the Kinnelon Public Library maintains bank accounts from which Library funds are dispensed; and

WHEREAS, Stella Ott was an authorized signatory on such accounts based on her roles as a member of the Kinnelon Public Library Board of Trustees; and

WHEREAS, Stella Ott resigned from her term on the Board of Trustees and left the Board of Trustees and Cara Van Zile was appointed to replace her;

NOW, THEREFORE, BE IT RESOLVED THAT the Kinnelon Public Library Board of Trustees authorizes that new bank signature cards be signed removing Stella Ott as an authorized signatory and adding Cara Van Zile as an authorized signatory in addition to the current Board

members who will continue as authorized signatories: Anne Vosatka, Patricia Giordano, William Saks and Joyce Horton; and

BE IT RESOLVED THAT that this change shall become effective immediately.

Anne Vosatka, President

DATED: November 16, 2022

I certify that the above is a true copy of Resolution 2022-4 passed by the Kinnelon Public Library Board of Trustees at its regularly scheduled meeting held on November 16, 2022.

Kimberly Fraone, Library Director

New Business: The president welcomed David Mango, the newly appointed Superintendent of Kinnelon School District. Cara Van Zile was also welcomed as a new trustee and member of the Finance Committee.

Old Business: None

Public Comments: None

The motion to adjourn was made at 8:18 p.m. by P. Giordano; second by J. Horton; with unanimous approval

Respectfully Submitted,

William P. Saks