

Minutes of the Kinnelon Public Library Board of Trustees, May 17, 2023 Meeting

Kinnelon Public Library
132 Kinnelon Rd
Kinnelon, NJ 07405

Recording: William Saks

The meeting of the Board of Trustees was called to order by President Anne Vosatka at 7:30 p.m. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law.

Roll Call: Attendees: K. Fraone, W. Saks, V. Russo, P. Giordano, C. Van Zile, A. Vosatka

Absent: Mayor J. Freda, D. Mango, J. Horton

Approval of the Minutes: Motion by P. Giordano; second by C. Van Zile; with unanimous approval.

Public Comments Regarding Agenda Items: None

Statistical Report, Financial Report, Financial Snapshot and Bills for Approval: Reports were filed as presented.

Approval of the May Bills: Motion by P. Giordano, second by C. Van Zile; with unanimous approval.

Informational Discussions Including Sub Committee Updates.

Friends Report: The service directory has been finalized and uploaded to the library and borough web sites.

A book and media sale committee meeting was held on May 3rd. Planning is going well for the August sale. A thoughtful discussion was held to consider placing a flyer advertising the sale in the July Butler electric bills.

The spring shredding fundraiser was held on Saturday, May 6th behind borough hall from 9:00 a.m. – 12:00 noon. There was a drop in the number of patrons bringing materials to be shredded that significantly impacted the net return for this activity. The next shredding event has been scheduled for October, 2023. An analysis will take place at the conclusion of the fall fundraiser to determine if it should be limited to once a year instead of twice a year.

Thank you to the team of volunteers for collating the spring membership letter. It was mailed on Friday, May 5th to all Kinnelon households and to out of town students who participated in the fall 2022 CLL semester.

A Photos with Santa fundraiser is scheduled for November 4th, 2023. The possibility of holding bingo fundraisers is in the process of being investigated and considered.

Borough Liaison: The borough's Chief Financial Officer has given notice that he has accepted a position in another municipality. The borough has begun the process for searching for a qualified replacement for this position.

The 2nd annual Pride Day is planned for June 3rd from 1:00 – 5:00 p.m.

Kinnelon Library Legacy Foundation: Sotheby's Auction house declined the possible sale or auction of the Kennedy White House artifacts. Plans are to submit the required documentation for these items to Doyle Auction House for their consideration.

Personnel SubC: Nothing to report

Finance SubC: The April year to date budget was reviewed. Finances are in good standing.

Director Report and Staff Reports: Highlights of the report included the following programs and activities:

The director and program specialist met with a representative from CSAV Systems to discuss installing new AV equipment to replace the present outdated system for the meeting rooms.

The pump on one of the boilers located in the library attic burst. This resulted in flooding on the second and first floors. There was damage to walls and carpeting. However, no materials were impacted. PuroClean has addressed this issue. Carpet cleaning will take place after the rebuild of the affected walls. An inspector will determine if the boiler pump's failure was from the manufacture or the installation.

As a result of the flooding, the library was closed from May 1st through May 10th. Therefore, the CLL semester ended one week earlier than scheduled.

Two Kinnelon High School seniors are presently completing their Senior Service hours in the Children's Department through mid- June.

Programs have been well attended.

Action Items: None

New Business: None

Old Business: None

Public Comments: None

The motion to adjourn was made at 7:56 p.m. by P. Giordano; second by C. Van Zile; with unanimous approval.

Respectfully Submitted,

William P. Saks