

## Minutes of the Kinnelon Public Library Board of Trustees, September 20, 2023 Meeting

Kinnelon Public Library  
132 Kinnelon Rd  
Kinnelon, NJ 07405

Recording: William Saks

The meeting of the Board of Trustees was called to order by President Anne Vosatka at 7:32 p.m. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law.

**Roll Call: Attendees:** K. Fraone, W. Saks, V. Russo, P. Giordano, C. Van Zile, A. Vosatka

**Absent:** Mayor J. Freda, D. Mango

**Approval of the Minutes:** Motion by P. Giordano; second by C. Van Zile; with unanimous approval.

**Public Comments Regarding Agenda Items:** None

**Statistical Report, Financial Report, Financial Snapshot and Bills for Approval:** Reports were filed as presented.

**Approval of the September Bills:** Motion by C. Van Zile, second by P. Giordano; with unanimous approval.

### **Informational Discussions Including Sub Committee Updates.**

**Friends Report:** This year's book and media sale fundraiser was a successful event. It not only helps to provide library programs and activities in meeting patrons' needs, but in addition gives the Kinnelon and surrounding communities the opportunity to socialize and purchase books and media at bargain prices.

Membership letters will be mailed to all Kinnelon households and to those students who participated in the spring 2023 CLL semester.

Meetings are in the planning stages for the 2024 Service Directory.

A photo session with Santa is planned for November 4<sup>th</sup> to be held in the library.

A bingo event was attended in Pequannock to continue gathering information for consideration of Friends holding bingo fundraisers.

Steve Sanchez has retired as a Friends board member. A discussion was held concerning how best to recognize and honor his years of service on the Friends board.

**Borough Liaison:** K-Fest will be held Saturday, September 30<sup>th</sup>. Michael Restel has been hired as Borough Administrator effective October 1, 2023. Robert Brenecke fills the part time borough position of Chief Financial Officer.

**Kinnelon Library Legacy Foundation:** After thoroughly reviewing proposals for the sale of the Kennedy White House artifacts, the board has decided to consign these items for sale to Doyle Auction House in New York City.

**Personnel SubC:** Nothing to report.

**Finance SubC:** The August year to date budget was reviewed. Finances are in good standing.

**Director Report and Staff Reports:** Highlights of the report included the following programs and activities: The fall CLL semester began September 11, 2023 and runs through November 17, 2023.

A blood drive sponsored by Vitalant occurred on August 18<sup>th</sup>.

PuroClean technicians replaced ceiling tiles, cleaned flood stained carpeting and installed some wall moldings damaged by the May 1<sup>st</sup> flood. Damaged wall moldings will be replaced in the second floor meeting room 3.

A variety of activities and events were held as part of the 2023 summer reading program with over 200 children in attendance, a substantial increase over the 104 children participating in 2022.

The Youth Services Librarian returned to work on September 13, 2023 from a maternity leave beginning July 26, 2023.

**Action Items:** Approval of 2023 Modified Library Budget:

A thorough and comprehensive discussion was held regarding the proposition for modification of the 2023 library budget. The total amount of funds remains unchanged. However, various amounts allocated for line items have been redistributed based on past spending practices and future anticipated needs.

A motion to approve the modified library budget was made by P. Giordano; seconded by C. Van Zile; with unanimous approval.

**New Business:** None

**Old Business:** None

**Public Comments:** None

The motion to adjourn was made at 8:01 p.m. by P. Giordano; second by C. Van Zile; with unanimous approval.

Respectfully Submitted,

William P. Saks